

Mahtama Education Society's
Pillai HOC College of Education and Research, Rasayani

2019-20
Meeting No. 1
Notice

All the Staff members are hereby informed that a meeting will be taken on 12/07/2019 in the Conference room to discuss on different agenda and activities that have to be conducted in the coming days. All the staff members should remain present for the meeting on time.

The agendas for the meeting will be as follow

1. Reading and follow up discussion on minutes of last meeting held in the academic year 2018-19.
2. Sharing and discussion on Action Taken Report 2019-20.
3. To organize a visit of B.Ed. students to the institute recognized for the inculcation of scientific values
4. Planning for the community engagement programme for the academic year 2019-20


Principal

**Pillai HOC College of Education &
Research, HOCL Educational Campus,
Rasayani, Tal. Khalapur, Dist. Raigad.**


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2019-20
Meeting No. 1

Minutes of the meeting

Minutes of the meeting conducted on 12th July 2019 at 11.00 in the conference PHCER.

Agendas:

1. Reading and follow up discussion on minutes of last meeting held in the academic year 2018-19.
2. Sharing and discussion on Action Taken Report .
3. To organize a visit of B.Ed. students to the institute recognized for the inculcation of scientific values
4. Planning for the community engagement programme for the academic year 2019-20

Agenda 1

1. Reading and follow up discussion on minutes of meeting held in the academic year 2018-19

In the presence of Chairperson of Dr. T.A James, a reading of minutes of last meeting held was done also a small follow up discussion on the decisions taken in the last meeting and their implementation was carried out.

Agenda 2

Sharing and discussion on Action Taken Report.

Under the direction of Principal, a discussion on Action Taken Report was done. All staff members put their suggestions on the implementation and also put some recommendations for further implementation. A planning on different strategies for achieving quality requirements under different quality indicators was also done.

Agenda 3

To organize a visit of B.Ed. students to the institute recognized for the inculcation of scientific values

One of the staff members had suggested about the one day visit of B.Ed students to institute related with the science by which scientific values can be inculcated in students and also scientific attitude can be developed.

Agenda 4

Planning for the community engagement programme for the academic year 2019-20

The staff members decided to plan a community engagement programme for B.Ed. students. Objectives of this community engagement programme plan of implementation had been discussed by the staff members and the location for this programme has been finalized and dates were finalized for the month February 2020.

Staff Members present for the meeting were:

**Dr. T. A James
Mrs. Mamta Patil
Mr Vithoba Sawant
Dr. Sheetal Sawant
Ms. Reema Nikalje
Ms. Angel Sundar
Ms Farah Shaikh**



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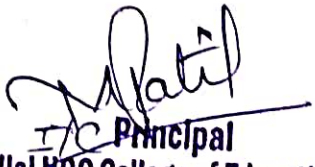
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2019-20
Meeting No. 1

Action taken report of the meeting

No.	Agenda No.	Action taken
1	Reading and follow up discussion on minutes of last meeting held in the academic year 2018-19	The action taken, the minutes of the last meeting held were discussed among the members and had been shared and discussed among the members.
2	Sharing and discussion on Action Taken Report.	The action taken report of the last year had been shared and discussed among the members.
3	To organize a visit of B.Ed. students to the institute recognized for the inculcation of scientific values	The in-charge professor was directed to organize a visit for B.Ed. students to the Mumbai Nehru Planetarium or Science Centre or any other relevant institution.
4	Planning for the community engagement programme for the academic year 2019-20	Under the outreach program the in-charge professor was directed to plan and organize the various community engagement program and do the corresponds.


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2019-20
Meeting No. 2

Notice

All the Staff members are hereby informed that a staff meeting will be held on 20/1/2020 in the Conference room to discuss on different agenda and activities that have to be conducted in the coming days. All the staff members should remain present for the meeting on time.

The agendas for the meeting will be as follow :

1. Reading and follow up discussion on minutes of last meeting .
2. Discussion on the planning about organizing "Euphoria" .
3. Discussion & Planning about organizing activities on the occasion of National Science Day.
4. Decision & planning on conducting guidance seminars for the UGC-NET/SET aspirants. May.
5. Decision on conducting guidance seminars for the students who are preparing for B.Ed. . CET examinations June.



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2019-20

Meeting No. 2

Minutes of the meeting

A staff meeting was held on 20/1/2020 in the Conference room to discuss on different agenda and activities that have to be conducted in the coming months.

1. Reading and follow up discussion on minutes of last meeting held on 12/7/19.
2. Discussion on the planning about organizing "Culture Fest.
3. Discussion & Planning about organizing programmes on the occasion of National Science Day
4. Decision & planning on conducting guidance seminars for the UGC-NET/SET aspirants.
5. Decision on conducting guidance seminars for the students who are preparing for B.Ed. CET examinations

Agenda 1

Reading and follow up discussion on minutes of last meeting held in the academic year 2019-20
Dr.T.A. Jamees, a reading of minutes of last meeting held was done also a small follow up discussion on the decisions taken in the last meeting and their implementation was carried out.

Agenda 2

Discussion on the planning about organizing "Culture Fest" under the "Euphoria"
In the present meeting Staff members had discussed about organizing a cultural festival followed by community day for the community on 25 /01/ 2020 to aware them about the different social issues with the help of cultural programmes also planning about organizing a art exhibition had also been done.

Agenda 3

Discussion & Planning about organizing various activities on the occasion of National Science Day

The students committee members had suggested to organize programme on the occasion of National Science Day 2020 .

Agenda 4

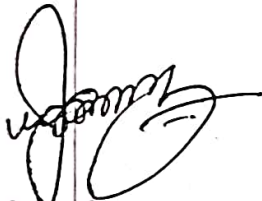
Decision & planning on conducting guidance seminars for the UGC-NET/SET aspirants

By considering the request of alumni regarding organizing the UGC-NET/SET guidance seminar, The college had decided to organize a 3 day seminar for the alumni and UGC-NET/SET aspirant students. A session wise planning had will been done for the seminar and names of the experts had been finalized by the committee members.

Agenda 5

Decision on conducting guidance seminars for the students who are preparing for B.Ed CET examinations.

The college has decided to organize Maharashtra B.Ed. CET guidance seminar for guiding B.Ed. aspirants about the pattern of CET examination and strategy of study for the CET examination.



Principal

Dr, T.A. James

Principal

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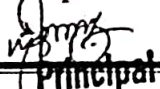
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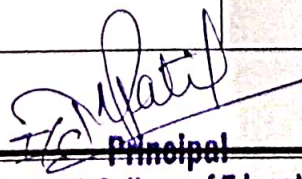
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2019-20
Meeting No. 2

Action taken report of the meeting held on 20/01/2020 at 11.00 am

No.	Agenda No.	Action taken
1	Reading and follow up discussion on minutes of last meeting.	The action taken, the minutes of the last meeting held were discussed among the members and had been shared and discussed among the members.
2	Discussion on the planning about organizing "Culture Fest"	The all staff members are directed to take initiative and to prepare various cultural program of B.Ed., students for annual Cultural Fest 'Euphoria'.
3	Discussion & Planning about organizing a programme on the occasion of National Science Day.	The in-charge professor was directed to get have program on the occasion of National Science Day.
4	Decision & planning on conducting guidance seminars for the UGC-NET/SET aspirants.	All faculty members were motivated to organize, discuss & planning on conducting guidance seminar sessions of the UGC-NET/SET exams for the past and present students of the college.
5	Decision on conducting guidance seminars for the students who are preparing for B.Ed. & CET examinations June.	As per the every years planning the all faculty members were asked to preparing for B.Ed. & CET examinations before CET Exam.

Principal


Principal


Principal