

Mahtama Education Society's
Pillai HOC College of Education and Research, Rasayani

2021-22

Meeting No. 1

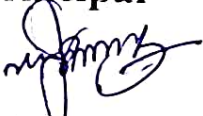
Notice

All members of Pillai HOC College are hereby informed that a staff meeting will be taken on 15/07/2021 in the online mode to discuss on different agenda and activities that have to be conducted. All members of staff should remain present for the meeting on time.

The agenda for the meeting will be as follow

1. Reading and follow up discussion on minutes of last meeting held in the academic year 2020-21
2. Sharing and discussion on Action Taken Report 2021-.
3. Planning about the extension activities that to be conducted by the college.
4. Proposal writing for organizing webinar on Role of Teachers in Emotional Well-Being of Students on world Mental Health Day.
5. Follow up on the performance of the faculty members under the Performance Appraisal system in the last academic year .

Principal



Dr.T.A.James



Principal
**Pillai HOC College of Education &
Research, HOCL Educational Campus,
Rasayani, Tal. Khalapur, Dist. Raigad.**

Mahtama Education Society's
Pillai HOC College of Education and Research, Rasayani
2021-22

Minutes of the Meeting

2021-22

Meeting No. 1

All the Staff members are hereby informed that a meeting will be taken on 15/07/2021 at 11.00 in the online mode to discuss following agendas:

1. Reading and follow up discussion on minutes of last meeting held in the academic year 2019-20
2. Sharing and discussion on Action Taken Report 2019-20. .
3. Discussion organizing one day webinar on Role of Teachers in Emotional well-Being of Students
4. Follow up on the performance of the faculty members under the Performance Appraisal system in the last academic year

Agenda 1

1. **Reading and follow up discussion on minutes of last meeting held in the academic year 2019-20**

In the presence of Chairperson, a reading of minutes of last meeting held was done also a small follow up discussion on the decisions taken in the last meeting and their implementation was carried out.

Agenda 2

Sharing and discussion on Action Taken Report 2020-21.

Under the direction of Principal Chairperson, a discussion on Action Taken Report 2020-21 was done. All staff members put their suggestions on the implementation and also put some recommendations for further implementation. A planning on different strategies for achieving quality requirements under different quality indicators was also done.

Agenda 3

It was decided to keep a webinar on Role of Teachers In Emotional Well-being of Students to observe World Mental Day on 23rd October 2021 . The Student teachers had given the suggestions regarding the webinar theme.

Agenda 4

Follow up on the performance of the faculty members under the Performance Appraisal system in the last academic year

Under the Faculty Empowerment Strategies a follow up on the performance and professional development of faculty members had been taken and faculty members are encouraged to increase their participation in national and international conferences and research paper presentation and publication..

The Following members were present:

Dr, T.A.James

Mrs Mamta Patil

Mr Vithoba Sawant

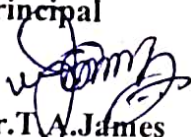
Mrs.Sheetal Sawant


Ms Reema Nikalje

Ms.Angel Sunder

Ms.Farah Shaikh.

Principal

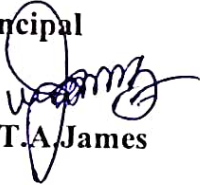

Dr.T.A.James


Principal
Pillai HOC College of Education &
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Rasayari, Tal. Khalapur, Dist. Raigad.

Action taken report of the meeting of Internal Quality Assurance Cell held on 15/07/2021 at 11.00 in the online mode.

No.	Agenda	Action taken
1	Reading and follow up discussion on minutes of last I meeting held in the last academic year.	All members are agreed and they are ready to proceed as per the planning. The initiative taken by assigning the in-charge for completion of this activity.
2	Sharing and discussion on Action Taken Report	The action taken report of the last year had been shared and discussed among the members.
3	Role of Teachers In Emotional Well-being of Students	It was decided to keep a webinar on Role of Teachers In Emotional Well-being of Students to observe World Mental Day on 23rd October 2021. The Student teachers had given the suggestions regarding the webinar theme. Ms Niharika Mehta will be invited for the webinar
4	Proposal writing for organizing webinar on	In-charge professor were guided to start work accordingly.
5	Follow up on the performance of the faculty members under the Performance Appraisal system in the last academic year	As per the feedback of students and performance of faculty members were assessed and guided for the further development.

Principal


Dr. T.A. James


Principal

Pillai HOC College of Education &
Research, HUCLE Educational Campus,
Rasayal, Tal. Khalapur, Dist. Raigad.

MAHATMA EDUCATION SOCIETY'S
PILLAI HOC COLLEGE OF EDUCATION AND RESEARCH
RASAYANI , 410207

Academic Year (2021-22)

Internal Quality Assurance Cell Meeting- 2

Date: 10/12/21

NOTICE (2021-22)

All the members of the teaching faculty of the college are hereby informed that the meeting of the Internal Quality Assurance Cell (IQAC) with the faculty is scheduled on 15/12/2021 IQAC Meeting at 11.00 a.m.in online mode (google meet) . The following agenda shall be discussed in the meeting. All the members are requested to attend the meeting on the said date and given time

AGENDA OF THE MEETING-1

1. Sharing the Action Taken Report
2. Discussion of month wise Portfolios activity .
3. Best practices for the academic year 2021-22.
4. Any other matter with the permission of the chairman.



Principal
- Principal

Pillai HOC College of Education &
Research, HOCL Educational Campus,
Rasayani, Tal. Khalapur, Dist. Raigad.

Mahatma Education Society's
Pillai HOC College of Education & Research, Rasayani
Academic Year 2021-22


Internal Quality Assurance Cell Meeting- 2

Minutes of the Meeting held on 15th December, 2021

1. Sharing the Action Taken Report

The Convenor shared the Action Taken Report with the other members present for the meeting .

Sr.No.	Decisions	Action Taken
1	Planning of internal activities	All the activities decided are planned as per the schedule. Planning of Internship, practices lesson, Microteaching, Integration lesson, Team teaching lesson, was done by B.Ed. faculty
2	Academic Calendar	The Academic Calendar was prepared keeping in mind the all the inclusion of all the mandatory teaching and co-curricular activities.
3	Academic portfolio	The Principal in consultation with the staff members delegated the academic and the non- academic duties to the teachers . Detail list attached.


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2. Discussion of month wise Portfolios activity .

As decided in the academic calendar all the teachers shared the various activities which were conducted in the previous month . Future activity plan was also shared by them. Detail list of the portfolio is attached .


3. Best practices for the academic year 2021-22

The Convener gave insight into the best practice which is to be decided for this academic year The Best practice chosen was " Subject Enrichment Programme" . It was decided to partner with the practice teaching School mainly H.O.C.L school for subject mentoring. The students have difficulty in various subjects and specifically for mathematic , science and social science. It was decided that difficult concepts to be selected for enrichment programme which will be delivered by our B.Ed student teachers

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4. Any other matter

Since there was no matter to be discussed the meeting ended with vote of thank.


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