

**Mahatma Education Society's  
Pillai HOC College of Education and Research  
Internal Quality Assurance Cell (IQAC)**

**2022-23**

**Meeting No. 1**

**Notice**

All members of Internal Quality Assurance Cell (IQAC) of Pillai HOC College of Education and Research, Rasayani are hereby informed that a meeting of IQAC will be taken on 20/08/2022 at 11.00 am in the Conference room of Pillai HOC College of Education and Research, to discuss on different agenda and activities that have to be conducted under the IQAC cell. All members of IQAC should remain present for the meeting on time.

The agendas for the meeting will be as follow

1. Reading and follow up discussion on minutes of last IQAC meeting held in the academic year 2021-22
2. Sharing and discussion on Action Taken Report 2021-22 prepared by I.Q.A.C.
3. Planning about curriculum enrichment by introducing new value added course .
4. Discussion on community engagement and social service activities to be undertaken in the academic year
5. Decision on signing Memorandum of Association with NGO working .
6. Discussion on Research related activities in college
7. Discussion on students, parents and other stakeholders feedback in the last academic year



IIC Principal  
Principal

Pillai HOC College of Education &  
Research, HOCL Educational Campus,  
Rasayani, Tal. Khalapur, Dist. Raigad.



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Pillai HOC College of Education &  
Research, HOCL Educational Campus,  
Rasayani, Tal. Khalapur, Dist. Raigad.

**Mahatma Education Society's  
Pillai HOC College of Education and Research**

**Internal Quality Assurance Cell (IQAC)**

**Minutes of the Meeting (Online)**

**2022-23**

**Meeting No. 1**

**Minutes of the meeting**

As per the directions given by the Principal of Pillai HOC College of Education and Research, Rasayani a meeting was held by the Internal Quality Assurance Cell (IQAC) on 20/08/2022 at 11.00 in the the Conference room of Pillai HOC College of Education and Research, Rasayani to discuss following agendas:

1. Reading and follow up discussion on minutes of last IQAC meeting held in the academic year 2021-22
2. Sharing and discussion on Action Taken Report 2021-22 prepared by I.Q.A.C.
3. Planning about curriculum enrichment by introducing new value added course on action research
4. Discussion on community engagement and social service activities to be undertaken in the academic year
5. Decision on signing Memorandum of understanding with NGO working in the area of sustainability and culture conservation.
6. Discussion on establishment of Research & Development cell in college
7. Discussion on students, teachers and other stakeholders feedback in the last academic year

### **Agenda 1**

#### **1. Reading and follow up discussion on minutes of last IQAC meeting held in the academic year 2021-220**

In the presence of Chairperson of IQAC, a reading of minutes of last meeting held by IQAC was done also a small follow up discussion on the decisions taken by IQAC in the last meeting and their implementation was carried out.

### **Agenda 2**

#### **Sharing and discussion on Action Taken Report 2021-22 prepared by I.Q.A.C.**

Under the direction of Principal & IQAC Chairperson Mamta Patil , a discussion on Action Taken Report 2020-21 was done. All IQAC committee members put their suggestions on the implementation and also put some recommendations for further implementation. A planning on different strategies for achieving quality requirements under different quality indicators was also done.

### **Agenda 3**

#### **Planning about curriculum enrichment by introducing new value added course on action research**

In presence of IQAC members it has been decided in the meeting that a new value added course on Yoga and wellness will be introduced for this academic year .

### **Agenda 4**

#### **Discussion on community engagement and social service activities to be undertaken in the academic year 2022-23**

As a part of B.Ed. curriculum and to aware students about their social responsibility, a community engagement and social service camp had been planned under the IQAC where a visit to village and NGO working in the field of Women empowerment (SIBC) were selected by IQAC for social service.



### Agenda 5

#### Decision on signing Memorandum of understanding with NGO(SIBC)

For inculcating environment, sports and cultural values in students IQAC had decide in the meeting to sign a memorandum of understanding with NGO to organize different co curricular activities and programme in mutual collaboration by sharing resources essential in this area.

### Agenda 6

#### Discussion on Activites of Research cell in college

As per the guidelines given by UGC, New Delhi regarding the establishment of Research & Development cell, IQAC members passed a decision about the encouraging its staff to carry out research to fulfill the objectives given under it and to carry out different functions under it in the area of research and innovation. The Chairman informed that three of its staff members are pursuing their Ph.D.


### Agenda 7

#### Discussion on student, teachers and other stakeholder's feedback in the last academic year

On the basis of the Parents & Teachers Association meeting a feedback about the teaching learning process had been collected from the students in the last academic year. A detail discussion on the suggestions given by the students as well as parents had been carried out in the meeting and a decision on the required changes had been taken.

#### Members present for the meeting were as follows

Sr. No.	Name of the member
1	Dr. Lata Menon
2	Mrs Mamta Patil
3	Ms. Reema Nikalje
4	Ms Angel Sunder
5	Mrs Sheetal Patariya
6	Mr. Farah Shaikh
7	Mrs. Ashwine Jadhav

  
Principal  
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Research, HOCL Educational Campus,  
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Principal  
Pillal HOC College of Education &

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**Pillai HOC College of Education and Research**

**Internal Quality Assurance Cell (IQAC)**

**2022-23**

Action taken report of the meeting of Internal Quality Assurance Cell held 20/08/2022 at 11.00 am

No.	Agenda	Action taken
1	Reading and follow up discussion on minutes of last IQAC meeting held in the academic year 2021-22	Mrs Mamta Read the minutes and were approved by the staff members
2	Sharing and discussion on Action Taken Report 2021-22 prepared by I.Q.A.C.	The Action Taken Report was shared by Ms. Reema Nikalje
3	Planning about curriculum enrichment by introducing new value added course Yoga and Wellness	It was decided that our Sports teacher Mr. Imran in co-ordination with Ms Angel will develop the content outline of the course .
4	Discussion on community engagement and social service activities to be undertaken in the academic year	The Students were oriented on community work and new initiatives were finalized
5	Decision on signing Memorandum of understanding with NGO (SIBC)	Two staff members Who are already members of SIBC suggested that in the next academic year all the activities will be lined up as per UN days and also a MOU was signed with SIBC
6	Discussion on establishment of Research cell in college	More staff members were advised to take up minor research
7	Discussion on students, parents and other stakeholders feedback in the last academic year	Feedback form revised and analysed. Results were conveyed to the staff. Practiced teaching feedback were to be incorporated in the next internship

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**Mahatma Education Society's  
Pillai HOC College of Education and Research**

**Internal Quality Assurance Cell (IQAC)**

**2022-23**


**Meeting No. 2**

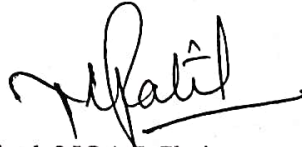
**Notice**

All members of Internal Quality Assurance Cell (IQAC) of Pillai HOC College of Education and Research, Rasayani are hereby informed that a meeting of IQAC will be taken on 10/02/2023 in the Conference room of Pillai HOC College of Education and Research, Rasayani to discuss on different agenda and activities that have to be conducted under the IQAC cell. All members of IQAC should remain present for the meeting on time.

**Agendas:**

1. Reading and follow up discussion on minutes of last IQAC meeting held on
2. Planning about organizing blood donation camp .
3. Discussion about organizing field visit for students to nature's park for nurturing the values of biodiversity and natural conservation in them and signing MoU in the similar field.
4. Discussion on arranging placement interview in college under IQAC and placement cell

  
**Principal**  
**Pillai HOC College of Education &  
Research, HOCL Educational Campus,  
Rasayani, Tal. Khalapur, Dist. Rajgad.**

  
**Principal & IQAC Chairperson**  
**Principal**  
**Pillai HOC College of Education &  
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**Mahatma Education Society's  
Pillai HOC College of Education and Research**

**Internal Quality Assurance Cell (IQAC)**

**Minutes of the Meeting**

**2022-23**

**Meeting No. 2**

**Minutes of the meeting**

As per the directions given by the Principal of Pillai HOC College of Education and Research, Rasayani an online meeting was held by the Internal Quality Assurance Cell (IQAC) on 10/2/2023 at 11.00 in the conference room of Pillai HOC College of Education and Research, Rasayani

**Agendas:**

1. Reading and follow up discussion on minutes of last IQAC meeting held on 15/07/21
2. Planning about blood donation camp.
3. Discussion about organizing field visit for students to nature's park for nurturing the values of biodiversity and natural conservation in them and signing MoU in the similar field.
4. Discussion on arranging placement interview in college under IQAC and placement cell

**Agenda 1**

**Reading and follow up discussion on minutes of last IQAC meeting held in the academic year 2019-20**

In the presence of Chairperson of IQAC Mamta Patil, a reading of minutes of last meeting held by IQAC was done also a small follow up discussion on the decisions taken by IQAC in the last meeting and their implementation was carried out.

**Agenda 2**

**Planning about organizing health awareness and check up programme for students**

Under the student support programme, the IQAC and health department of the college through the meeting decided to organize a blood donation camp in association with Rotary Club.

### Agenda 3

Discussion about organizing field visit for students to nature park for nurturing the values of biodiversity and natural conservation in them and signing MoU in the similar field.

One of the member of IQAC suggested in the meeting that there should be a visit organized at nature park to get familiar students about the biodiversity and its conservation efforts and also to provide them knowledge about the Indian medicinal and herbal plants. Further it had also suggested to have a MoU with NGO who work in the area like this.


### Agenda 4


Discussion on arranging placement interview in college under IQAC and placement cell

To provide the better employment opportunities to final year and pass out students IQAC under placement cell had planned to organize campus interview for students for providing them placement assistance. IQAC had started to maintain online database of recruiters to bring ease in placement activities.

Members present for the meeting were:

Sr. No.	Name of the member
1	Dr. Lata Menon
2	Mrs Mamta Patil
3	Ms. Reema Nikalje
4	Ms Angel Sunder
5	Mrs Sheetal Patariya
6	Mr. Farah Shaikh


  
Principal  
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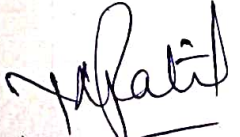
  
Principal & IQAC Chairperson  
Principal  
Pillal HOC College of Education &  
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Action taken report of the meeting of Internal Quality Assurance Cell held on 10/2/2023 11.00 am

No.	Agenda	Action taken
1	Reading and follow up discussion on minutes of last IQAC meeting held on 15/07/21	Minutes were read and approved by all
2	Planning about organizing blood donation camp.	Ms Angel will coordinate with the Rotary club and the Doctors and the dates will be decided
3	Discussion about organizing field visit for students to nature's park for nurturing the values of biodiversity and natural conservation in them and signing MoU in the similar field.	Visit to karnala or Mahim Nature Park to be organised. Mrs Sheetal Patariya will do the do the booking and transport arrangement and decided the date.
4	Discussion on arranging placement interview in college under IQAC and placement cell	Mrs Mamta Patil and Ms. Reema Nikalje will co-ordinate with the neighbouring schools and invite them for interviews.

  
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