



Mahatma Education Society's

NCTE College Code No: APW07199 / 123908

## PILLAI HOC COLLEGE OF EDUCATION & RESEARCH

Pillai HOCL Educational Campus, HOC Colony, Rasayani, Via. Panvel, Dist. Raigad. Pin 410207

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*Affiliated to the University of Mumbai, Approved by Government of Maharashtra*

*NCTE : WRC / 5-6 / 130 / 2010 / 69004 dated : 06 / 07 / 2010*

Date: 29/06/2018

### NOTICE

All the members of the teaching faculty of the college are hereby informed that the Annual meeting of the Alumni for the year 2018-19 with the faculty is scheduled on 01/07/2018 at 4.00 p.m. in the principal's cabin of the college. The following agenda shall be discussed in the meeting. You are therefore requested to kindly make it convenient to attend the meeting.

#### AGENDA OF THE MEETING

1. To take review of minutes of last meeting.
2. To discuss the conference for the academic year 2018-2019.
3. To distribute role and responsibilities of Alumni.
4. To discuss the admission of students for the new academic year.
5. To discuss and plan for demo lesson of Microteaching & Integration Lesson.
6. To select students who have outstanding performances from alumni.

Principal

Pillai HOC College of Education & Research, HOCL Educational Campus, Rasayani, Tal. Khalapur, Dist. Raigad.

I/C Principal

Pillai HOC College of Education & Research, HOCL Educational Campus, Rasayani, Tal. Khalapur, Dist. Raigad.

## Minutes of the Annual Alumni Meeting 2018-19

Date: 01/07/2018

Time: 04.00 pm.

Venue: MES's PHCER, Rasayani.

The annual meeting of Alumni was held on 01/07/2018 in the Principal's Cabin of the college. Chairman of Alumni and the college Principal welcomed the members present for the meeting.

### Minutes:

1. Review of last meeting's minutes was taken, and next strategies were planned accordingly
2. The principal had welcomed Alumni.
3. Decided the tentative dates for the National Level Conference.
4. Roles and responsibilities of Alumni were distributed by Principal.
5. The principal discussed with alumni for the admission of students in the new academic year.
6. Decided the tentative dates for demo lesson of Microteaching & Integration Lesson.
7. Finalized tentative dates for various co-curricular activities.
8. Principal had discussed and decided schools for the placement of students in various schools.
9. Decided the tentative dates for practice lessons and Internship in various Schools.

The Chairman of Alumni and the college Principal thanked all attendees for their participation and contributions.

The meeting was adjourned.



Principal

Pillal HOC College of Education &  
Research, HOCL Educational Campus,  
Rasayani, Tal. Khalapur, Dist. Raigad.



Secretary



I/C Principal  
Pillal HOC College of Education &  
Research, HOCL Educational Campus,  
Rasayani, Tal. Khalapur, Dist. Raigad.